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**We are looking for a**

**Part time Volunteering & Advocacy Project Worker (5 hours per week)**

**to join our friendly and inclusive team!**

**Summary of the Role:**

The role sits within our small but friendly “Nothing About Us Without Us” Volunteering & Advocacy team. You will be working alongside another Project Worker, Volunteer and Advocacy Coordinators, and the Project Manager.

**Role Purpose:**

**To assist the project coordinators to recruit, train, develop and engage our volunteers. You will help ensure that people are involved, supported and understand what is expected of them in their role.**

**Who are we looking for?**

We are committed to our advocacy being peer-led, so you will need to have lived experience of a disability, autism, neurodivergence or mental ill health to help us ensure that our Volunteering and Advocacy support is provided by the people that we aim to support.

You will also need to have good administration skills and will be an expert in communicating with people, getting them involved and ensuring that Inclusion Gloucestershire is a welcoming, safe space for people with a range of disabilities. Could this be you?

**Hours and pay:**

**Hours:** 5 hours per week

**Contract**: Fixed Term (until 31st March 2027)

**Pension:** IG operates the NEST pension scheme and will contribute 3% subject to qualifying status.

**Salary:** £13.78 per hour

**Locations:** Railway House, Bruton Way, Gloucester, GL1 1DG

**Holiday:** 28 days + Bank Holidays (pro rata)

**Dates & how to apply:**

**Closing date:** Sunday 14th September 2025 (midnight)

**Shortlisting:** Week commencing 15th September.

Please read the shortlisting criteria before preparing your application.

**Interview date:** Wednesday 24th September at Inclusion Gloucestershire’s office:

Railway House, Bruton Way, Gloucester, GL1 1DG

**Applications:**

**For individuals wanting more information or to request a Job Pack, please email** [**info@inclusion-glos.org**](mailto:info@inclusion-glos.org) **or phone 01452 234003.**

**Alternatively, all documents can be downloaded from our website** [**https://www.inclusiongloucestershire.co.uk/jobs/**](https://www.inclusiongloucestershire.co.uk/jobs/)

**An application form will be included in the Job Pack. We do not accept CVs without an application form.**

**Please let us know if you need these documents in another format.**

**Additional information:**

We are proud to have been recognised with an Inclusive Employer award but realise that people from some backgrounds are under-represented in our workforce and across the wider charity sector. A more diverse workforce will enable us to deliver even more impact, and we particularly encourage applications from communities which are currently underrepresented. This includes people from ethnically diverse communities, people with lived experience of disability or mental ill health, and people who are neurodiverse.

**Charity Number – 1171559**

**This role is funded by National Lottery funds.**

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