

**We are looking for a**

**MHELO Coordinator**

Inclusion Gloucestershire is a growing, dynamic user-led organisation, run by disabled people for disabled people. We are passionate, person-centred, inclusive and have a track record of high-quality delivery.

We have an exciting opportunity to join our team as a MHELO (Mental Health Experience Led Opportunities) Coordinator, supporting the smooth running of a network for people with mental ill health whilst ensuring that it is member-led. MHELO exists to ensure the voice of people with mental health experience is heard and able to influence future policy and practice within Gloucestershire.

**Job Purpose: To support the smooth running of MHELO whilst ensuring that it is member-led and growing and developing the network into new areas of Gloucestershire.**

**Reports to: Engagement Manager**

**Hours and pay:**

Hours: 11 hours per week

Contract: Fixed term to 31.3.22

Pension: IG operates the NEST pension scheme and will contribute 3% subject to qualifying status

Salary: £6570 (£22 401 pro rata)

**N.B. This post may be combined with the 7.5- 10 hour** **CMHT Coordinator Post that is also being advertised. If you wish to apply for both posts, please indicate this on your application form.**

**This post will be based at**

2 St Michaels Court, St Michaels Square, Gloucester, GL1 1JB and all posts have a holiday entitlement of 28 days + bank holidays pro rata

(Some home working may apply due to COVID-19 but staff should be prepared to work in face to face settings when safe to do so)

**For individuals wanting more information on any of these jobs please download our Job Descriptions and Application form from our website**

[**https://www.inclusiongloucestershire.co.uk/jobs/**](https://www.inclusiongloucestershire.co.uk/jobs/)

**You can also request a job pack by phone (01452 234003).**

**If you would like an informal discussion about any of the roles, please email** [**dawnc@inclusion-glos.org**](mailto:dawnc@inclusion-glos.org) **and she will give you a call**

**Closing date:** Midnight on 12th April

**Intended Interview Date**: 23rd April

N.B Interviews may be held via video call – instructions will be provided on how to set this up)

**Charity Number – 1171559**